



Cleaning and Supervisory Certificate Scheme

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Cleaning and Supervisory Skills Certificate Scheme (CSSCS)

Price: £1000.00 plus VAT

How to:

Benefit from cost effective assessment

Motivate and give recognition to those directly engaged on cleaning supervisory tasks. This is not a training scheme; it is an assessment of the supervisor as they carry out their normal duties. It provides for the qualification of cleaning supervisors and highlights the professional approach of you as an employer. It does so by setting a recognised standard for the level of skills that supervisory staff should have.

The assessments cover 5 broad categories including:

- Business Processes
- Technical Competences
- Communication
- Time Management
- Team Building

How does it work?

The most commonly used tasks are available to choose from and the scheme consists of a total of 26 suitable activities carried out by supervisors in their normal areas of work. This is an assessment of the supervisor's ability to supervise and not an assessment of their ability to clean.

The tasks covered:

Essential skills

Complementary Skills

SSE1	Understanding what the company does	SSC1	Company handbook and policies
SSE2	Understanding what the client does	SSC2	Employee handbook
SSE3	Payroll input	SSC3	Interview process
SSE4	Stock management & budget responsibilities	SSC4	New starter process
SSE5	Equipment management	SSC5	Absence management
SSE6	Site Inductions	SSC6	Quality
SSE7	Health and Safety	SSC7	Role Profile
SSE8	Different forms of communication	SSC8	Problem Solving
SSE9	Telephone	SSC9	Chemical equipment knowledge
SSE10	Assertiveness	SSC10	IT (complimentary)
SSE11	Management of hours	SSC11	Expected behaviour and transaction
SSE12	Work study methods	SSC12	Negotiation and handling conflict
SSE13	Motivate and lead an effective team	SSC13	Recruitment process

